

MINISTRY OF HOME AFFAIRS
SASHASTRA SEEMA BAL
CADRE AND SERVICE CELL

No. 17/2/SSB/CSC/Area/ Gp 'A' / 2013/ 07

Dated 06 Jan '2016

INTRA OFFICE NOTE

In pursuance to DoP&T OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015 (Copy enclosed for ready reference) (not to be uploaded) wherein all Ministries/departments have been instructed to upload draft recruitment rules/amendment rules on the official web-site for 30 days for inviting comments from the stakeholders, enclosed please find herewith draft recruitment rules in respect of Sashastra Seema Bal, Non-Combatised Secretarial Service Group 'A' Cadre Recruitment Rules' 2016 with the request to upload the same on the official website for at least 30 days to comply with the directions of DoP&T please.

[Signature]
(P NAMGIAL)
ASSISTANT DIRECTOR (PERS-IV)

To

The Commandant (Communication),
SSB FHQ, New Delhi

Comptroller General Branch	
Dy. No. & Date	21-06/01/16
Dy. No. & Date	
Comptroller General	
Assistant Comptroller	
S.P.O. (CO)	
Asst. Compt. (WAP)	
Dealing Assistant	

AD (ces)
451
Please circulate to concern officials.

TELECOM BRANCH FHQ	
DIG (Comm.)	
Comdt. (Comm.)	
Dy. Comdt. (Comm.)	
Dy. Comdt. Prov.	
Diary No.	109
Date	6/1/16

No.AB-14017/61/2008-Estt.(RR)
Government of India
Ministry of Personnel P.G. & Pensions
Department of Personnel & Training

North Block, New Delhi

Dated: 13 /10/2015

OFFICE MEMORANDUM

Attention is invited to this Department's O.M. No. AB.14017/48/2010-Estt (RR) dated 31st December, 2010 vide which Guidelines on framing / amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. . Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4 All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. **Proposal referred to this Department without following the aforesaid procedure, would not be entertained.**


(Jitendra R. Gaikwad)
Under Secretary (RR)

To

All Ministries/Departments of Government of India

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
9. All Attached Offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM),
15. Ministry of Personnel, PG and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department's website.

MINISTRY OF HOME AFFAIRS
SASHASTRA SEEMA BAL
CADRE AND SERVICE CELL

No. 17/2/SSB/CSC/Area/ Gp 'A' / 2013/ 07

Dated 6th Jan'2016

INTRA OFFICE NOTE

DoP&T vide their OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, have instructed all the Ministries/Departments to upload proposed draft recruitment rules/amendment rules on the official web-site for 30 days for inviting comments from the stakeholders before the same are notified.

Accordingly, proposed draft recruitment rules in respect of Sashastra Seema Bal, Non-Combatised Secretarial Service Group 'A' Cadre Recruitment Rules' 2016 are available on official web-site. All the stakeholders are requested to offer their comments/views, if any, to the undersigned within 30 days from the issue of this letter for examination. Thereafter, the proposal shall be initiated with MHA for issuance of notification as it is and no objection shall be entertained thereafter.


~~(P NAMGIAL)~~

ASSISTANT DIRECTOR (PERS-IV)

Enclosed - Copy of draft RRs in respect of Sashastra Seema Bal, Non-Combatised Secretarial Service Group 'A' Cadre Recruitment Rules, 2015

82-06/01/16

By: _____	
For: _____	
Officer in Charge	
Secretary (PERS)	
SFO (CS)	
Asstt. Commr (WAN & S)	
Dealing Assistant	

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY,
PART- II, SECTION-3, SUB-SECTION (i)]

GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

New Delhi, the _____ 2015.

N o t i f i c a t i o n

G.S.R. _____ (E).- In exercise of the powers conferred by proviso to article 309 of the Constitution, and in supersession of the Sashastra Seema Bal, Secretarial Service Group 'A' Cadre Recruitment Rules, 2007, in so far as it relates to the posts of Joint Deputy Director and Assistant Director, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules to regulate the method of recruitment to certain Group 'A' Secretarial Service cadre Non-Combatised posts in the Sashastra Seema Bal under the Ministry of Home Affairs, namely :-

1. (1) These rules may be called the Sashastra Seema Bal Non-Combatised, Secretarial Service Group 'A' Cadre Recruitment Rules, 2015.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Applications.**- These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. **Number of posts, classification and pay band and grade pay or pay scale .-** The number of posts, their classifications, the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age limit, qualification, etc.-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification.** - No person,-

(a) who, has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person;

shall be eligible for appointment to the said posts:

Provided that the Central Government may if satisfied that such marriage is permissible under the personal law applicable to such person and to other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rules.

6. **Superannuation.** - The personnel appointed under these rules shall retire from service on the afternoon of the last day of the month in which he attains the age of sixty years.

Provided that a person whose date of birth is the first day of a month shall retire from service on the afternoon of the last day of the preceding month on attaining the age of sixty years.

7. **Liability of service.**- Any person appointed to the said posts under these rules shall be liable to serve anywhere in India or abroad.

8. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

9. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Pay Band and Grade Pay or Pay Scale	Whether selection or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1) Joint Deputy Director	(2) 1*(2015) *Subject to variation dependent upon work load	(3) General Services, 'A', (Gazetted) Central Group Ministerial	(4) Pay Band-3 (Rs. 15600-39100) plus Grade Pay Rs. 7600/-	(5) Selection	(6) Not applicable	(7) Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: whether direct recruitment or by promotion or deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8) Not applicable	(9) Not applicable	(10) By promotion	(11) Promotion:- Assistant Director of Sashtra Seema Bal in Pay Band-3 (Rs. 15600-39100) plus Grade Pay Rs. 6600/- with five year regular service in the grade. Note-1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.	(12) Group 'A' Departmental Promotion Committee (for considering Promotion) :- 1. Director General, Sashtra Seema Bal : Chairman 2. Inspector General, Sashtra Seema Bal : Member 3. Director or Deputy Secretary, Ministry of Home Affairs : Member 4. Deputy Inspector General, Sashtra Seema Bal : Member	(13) Consultation with Union Public Service Commission is not necessary.

(8)	(9)	(10)	(11)	(12)	(13)
			<p>Note-2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1st January, 2006, or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding scale of pay and grade pay extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any up gradation.</p>		

Name of post	Number of post	Classification	Pay Band and Grade Pay or Pay Scale	Whether selection or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
2. Assistant Director	5*(2015) *Subject to variation dependent upon work load	General Central Service, Group 'A' (Gazetted) Ministerial	Pay Band-3 (Rs. 15600-39100) plus Grade Pay Rs. 6600/-	Selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
Not applicable	Two years	By promotion	<p>11</p> <p>Promotion:- (a) 60% by promotion of Section Officer of Sashastra Seema Bal in Pay Band-2 (Rs. 9300-34800) plus Grade Pay Rs. 4600/- with seven years regular service in the grade.</p> <p>(b) 40% by promotion of Private Secretaries of Sashastra Seema Bal in Pay Band-2 (Rs. 9300-34800) plus Grade Pay Rs. 4600/- with seven years regular service in the grade.</p> <p>Note-1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>	<p>12</p> <p>Group 'A' Departmental Promotion Committee (for considering Promotion) :-</p> <p>1. Chairman or Member, Union Public Service Commission : Chairman</p> <p>2. Inspector General, Sashastra Seema Bal : Member</p> <p>3. Director or Deputy Secretary, Ministry of Home Affairs : Member</p> <p>4. Deputy Inspector General, Sashastra Seema Bal : Member</p>	<p>13</p> <p>Consultation with Union Public Service Commission is necessary</p>

(8)	(9)	(10)	(11)	(12)	(13)
			<p>Note-2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1st January, 2006, or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding scale of pay and grade pay extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any up gradation.</p>	<p>Group 'A' Departmental Confirmation Committee (for considering confirmation) :-</p> <ol style="list-style-type: none"> 1. Inspector General, Sashastra Seema Bal : Chairman 2. Director or Deputy Secretary, Ministry of Home Affairs : Member 3. Deputy Inspector General, Sashastra Seema Bal : Member 	

[File No. 17/2/SSB/CSC/Area/Gp 'A'/2014/SFS]

(V. VUMLUNMANG)
JOINT SECRETARY (P-II)

Note:- The principal rules were published in the Gazette of India, vide number G.S.R. 180 (E) dated the 6th March, 2007 and subsequently corrigendum issued vide vide G.S.R. No. 204 (E) dated 19th March, 2007 and amendment issued vide G.S.R. No. 1020 (E) dated 28th December 2010.