

**By FAX or WAN**

Government of India  
Ministry of Home Affairs  
Directorate General, Sashastra Seema Bal  
R. K. Puram, New Delhi – 110 066.

No. 1/24/13/SSB/Pers-V/Org(MOCA)/ 7111-19

Dated 21<sup>st</sup> July 2017

**CIRCULAR**

**Sub: - Filling up the posts of Senior Aviation Security Officer, CASLO Co-ordinator, Aviation Security Officer, Dy. Aviation Security Officer, Senior Aviation Security Assistant, Staff Car Driver(Gr-I) & Staff Car Driver(Gr-II) in the Bureau of Civil Aviation Security on deputation basis.**

Bureau of Civil Aviation Security (BCAS) Hqrs New Delhi has invited nominations for filling up the posts of Senior Aviation Security Officer, CASLO Co-ordinator, Aviation Security Officer, Dy. Aviation Security Officer, Senior Aviation Security Assistant, Staff Car Driver(Gr-I) & Staff Car Driver(Gr-II) on deputation basis. Copies of circular have been uploaded in SSB website as well as SSB portal in the WAN.

2. Competent Authority has approved that applications of eligible and willing FOs(G), DFOs(G), AFOs(G), SFAs(G), FAs(G), Staff Car Driver (Gr-I &II), HCs(Dvr) and CTs(GD) & HCs(GD) and other equivalent Non-Combatised cadres alongwith bio-data/service particulars prescribed formats as Annexure-“I”, DE/Vigilance clearance certificate, Integrity certificate, Major/Minor penalty statement during last 10 years and attested copies of APARs for the last 10 years may be sent to this office by 10/08/2017.

3. Applications received directly will not be entertained. Interested officials may download the circulars and application Form from SSB website/SSB portal.

(P.C. Chinhara)  
Assistant Director (Pers-V)

To

1. IsG Frontier Hqrs. Patna, Lucknow, Silliguri, Guwahati, Ranikhet, Tezpur & Director, SSE Academy Srinagar.
2. DIsG SHQs Almora, Lakhimpur Kheri, Gorakhpur, Purnia, Muzaffarpur, Ranidanga, Gangtok, New Jalpaiguri, Bogaingaon, Tezpur, Bomdila, Rangia, Betiah, Pilibhit, Spl Ops SHQ Bhilai & Srinagar(J&K), DIsG TCs, SSB Salonibari, Sapri & MTC Shimla, RTCs - Alwar, Gorakhpur, Bhopal & CI & JW Gwaldam.

Copy to: -

1. PS to DIG (Trg), FHQ., New Delhi with the request to forward nomination of eligible officials in respect of the Training Centres located in H. P. & Alwar please.
2. The Assistant Director (CC), FHQ. SSB alongwith Circulars with the request to upload the same in SSB website and SSB portal in the WAN.
3. The Assistant Director (Spl OPS), FHQ for information please.
4. The Assistant Directors (Pers-I & III), FHQ for information please.
5. The Incharge, EDP Cell – with the request to send the following message to all FOs(G), DFOs(G), AFOs(G), SFAs(G), FAs(G), Staff Car Driver (Gr-I &II), HCs(Dvr), CTs(GD)& HCs(GD) and other equivalent Non-Combatised cadre. “For deputation to BCAS, please visit SSB website- Human Resource – Employees Deputation. Facilities for applying deputation is also available in ‘MySSB’ Mobile App. Interested officials may apply through it”.
6. Shri Rakesh Kumar, HC(Tele), FHQ alongwith a copy of circular to upload the same in mobile App “MySSB” & e-DAS.
7. Notice Board

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Date & Date	1906 01/08/17
AD(CC)	
AD(OPS)	
SFO(CC)	
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Assistant Director (Pers-V)

## Details of posts and vacancies in BCAS

Sl. No	Name of the post	Level in the pay matrix	Eligibility	No of Vacancy			Total
				Hq	Region*	CASLO#	
1.	Joint Director /Regional Director	12	Analogous post and with 5 years regular service in level 11 of the pay matrix.	3	17	0	20
2.	Dy. Director	11	Analogous post and with 5 years regular service in level 10 of the pay matrix.	0	13	0	13
3.	Assistant Director	10	Analogous post and with 3 years regular service in level 7 of the pay matrix.	7	11	0	18
4.	Senior Aviation Security Officer	7	Analogous post and with 5 years regular service in level 6 of the pay matrix.	5	37	1	43
5.	CASLO Co-ordinator	7	Analogous post and with 5 years regular service in level 6 of the pay matrix.	0	20	0	20
6.	Aviation Security Officer	6	Analogous post and with 6 years regular service in level 5 of the pay matrix.	5	13	61	79
7.	Deputy Aviation Security Officer	4	Analogous and with 05 years regular service in Level 3 in the pay matrix.	0	15	61	76
8.	Senior Aviation Security Assistant	3	Analogous and with 03 Years regular service in Level 2 in the pay matrix.	0	32	0	32
9.	Staff Car Driver (Gr. I)	5	Analogous and Head Constables with 05 years regular service rendered in the pay level 4 in the pay matrix.	5	3	0	8
10.	Staff Car Driver (Gr. II)	4	Analogous and Head Constables with 05 years regular service rendered in the pay level 4 in the pay matrix.	4	4	0	8

\*At present 9 Regional office exists at Delhi, Mumbai, Kolkata, Chennai, Amritsar, Ahmadabad, Hyderabad, Guwahati and Imphal. Four more are to be setup in 1st phase at Bangalore, Raipur, Lucknow, Srinagar, and remaining 7 are proposed to be setup in the second phase at Patna, Chandigarh, Bhopal, Bhubaneshwar, Trivandrum, Jaipur and Goa.

# only SASO, ASO and DASO will be posted in the O/o CASLO at all operational airports of all over country.

**1. Short title and commencement.**— (1) These rules may be called the Ministry of Civil Aviation, Bureau of Civil Aviation Security, Senior Aviation Security Officer, Group 'B' Post, Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and level in pay matrix.**— The number of said posts, their classification and the level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit, other qualifications, etc.**— The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

**4. Disqualification.**—No person,-

shall be eligible for appointment to the said post:

(a) who has entered into or contracted a marriage with a person having a spouse living;

or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax.**— Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings.**— Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for persons belonging to the Scheduled Castes, Scheduled Tribes, Ex-Serviceman, Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

#### SCHEDULE

Name of post.	Number of post(s).	Classification.	Pay level in the pay matrix.	Whether selection or non-selection post.	Age for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Senior Aviation Security Officer.	46* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'B', non-Gazetted, non-ministerial.	Level 7.	Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and other educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable.	Not applicable.	Not applicable.	(i) Twenty per-cent. (20%) by promotion, failing which, by deputation including Short-Term Contract (ISTC).  (ii) Eighty per-cent. (80%) by deputation, including Short-Term Contract (ISTC).

In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made.	If a departmental promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<p><b>Promotion:</b> Aviation Security Officer in level 6 of pay matrix with five years of regular service in the grade and possessing degree from a recognised university.</p> <p><b>Note:</b> Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Deputation (ISTC):</b> Officers under the Central or State Governments or Union territories including Central Armed Police Forces or Public Sector Undertakings or Recognised Research Institutions or Universities or Semi Government or Statutory or Autonomous Organisation,-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the level 6 of pay matrix or equivalent in the parent cadre or department; and (b) possessing the following educational qualification and experience:- (i) Bachelor's Degree from a recognised university; and (ii) three years experience in police/ security/ intelligence department of Government of India or State Government or Union territories or Public Sector Undertakings or Autonomous Organisation.</p> <p><b>NOTE 1:</b> The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation or absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p><b>NOTE 2:</b> [Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.]</p>	<p>Group 'B' Department promotion Committee consisting of :- (i) Deputy Director General, Bureau of Civil Aviation Security - Chairman (ii) Joint Director (Administration), Bureau of Civil Aviation Security -Member (iii) Deputy Director, Bureau of Civil Aviation Security - Member.</p> <p>FO MFO</p>	<p>Consultation with Union Public Service Commission not necessary.</p>

[F. No: AV-13029/001/2009-AS.(Pt.)]

USHA PADHEE, Jt. Secy.

**Power to relax.**— Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings.**— Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for persons belonging to the Scheduled Castes, Scheduled Tribes, Ex-Serviceman, Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

#### SCHEDULE

Name of post.	Number of post(s).	Classification.	Pay level in the pay matrix.	Whether selection or non-selection post.	Age for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Aviation Security Officer.	86* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'B', non-Gazetted, non-ministerial.	Level 6.	Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and other educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable.	Not applicable.	2 years for promotees.	(i) Twenty-Five per cent. (25%) by promotion, failing which, by deputation Including Short-Term Contract (ISTC).  (ii) Seventy-Five per cent. (75%) by deputation Including Short-Term Contract (ISTC).

In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made.	If a departmental promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<b>Promotion:</b> Deputy Aviation Security Officer in pay level 4 of pay matrix with ten years of regular service in the grade and possessing degree from a recognised university. <b>Note:</b> Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.	Group 'B' Departmental Promotion Committee consisting of :-  (i) Deputy Director General (Bureau of Civil Aviation Security) - Chairman  (ii) Joint Director (Administration) Bureau of Civil Aviation Security - Member  (iii) Deputy Director (Bureau of Civil Aviation Security) - Member.	Consultation with UPSC not necessary.

<p><b>Deputation (ISTC):</b> Officers under the Central or State Governments including Union territories or Central Armed Police Forces or Public Sector Undertakings or Recognised Research Institutions or Universities or Semi Government or Statutory or Autonomous Organisation,-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre/department;</p> <p>or</p> <p>(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in the level 5 of pay matrix or equivalent in the parent cadre or department;</p> <p>and</p> <p>(b) possessing the following Educational Qualification and experience:-</p> <p>(i) Bachelor's Degree from a recognised university; and</p> <p>(ii) two years experience in police/security/intelligence department of Government of India or State Government or Union territories or Public Sector Undertakings or Autonomous Organisation.</p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> [Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications].</p>		
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[F. No: AV-13029/001/2009-AS.(Pt.)]

USHA PADHEE, Jt. Secy.

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(2) They shall come into force on the date of their publication in the Official Gazette.

**Number of posts, classification and Level in Pay Matrix.**— The number of said posts, its classification and the level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit, other qualifications, etc.**— The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in column (5) to (13) of the said Schedule.

**4. Disqualification.** - No person,-

- a) who has entered into or contracted a marriage with a person having a spouse living; or  
b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for persons belonging to the Scheduled Castes or the Scheduled Tribes, the Ex-Serviceman, the Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

#### SCHEDULE

Name of post	Number of post(s)	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Deputy Aviation Security Officer.	81* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level 4 of the pay matrix.	Selection.	Not applicable.	Not applicable.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists what is its composition
(8)	(9)	(10)	(11)	(12)
Not applicable.	Not applicable.	(i) 10% by promotion, failing which by deputation.	<b>Promotion:</b> Senior Aviation Security Assistant in Level 3 in the Pay Matrix with five years regular service in	Group 'C' Departmental promotion Committee (for considering promotion) consisting of :-

		<p>(ii) 90% by deputation.</p> <p>[Note: 10% posts are provided as promotional avenue for career progression of existing cadre employees and will remain till the last incumbent in the feeder grade is promoted to the next higher grade. Thereafter, these posts will be covered under 100% deputation. ]</p>	<p>the grade.</p> <p><b>Deputation:</b> Officers from the Central Government or State Government or Union territories or Central Police Organisations:-</p> <p>(i) holding analogous posts on regular basis in the parent cadre or Department;</p> <p>or;</p> <p>(ii) 05 Years regular service in Level 3 in the pay matrix.</p> <p>Educational qualification and Experience:-</p> <p>(a) Degree from recognised university or equivalent.</p> <p>(b) Three years experience in the field in Police or security or intelligence.</p> <p><b>Note 1:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central government shall ordinarily not exceed five years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on closing date of applications.</p>	<p>(1) Deputy Director General, Bureau of Civil Aviation Security (BCAS) -Chairman</p> <p>(2) Joint Director (Administration), Bureau of Civil Aviation Security -Member</p> <p>(3) Deputy Director Bureau of Civil Aviation Security (BCAS) - Member.</p>
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[F. No. AV-13029/001/2009-AS]

USHA PADHEE, Jt. Secy.



Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a departmental promotion Committee exists what is its composition ?	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Not applicable.	(i) 10% by promotion, failing which by deputation. (ii) 90% by deputation. <b>[Note:</b> 10% posts are provided as promotional avenue for career progression of existing cadre employees and will remain till the last incumbent in the feeder grade is promoted to the next higher grade. Thereafter, these posts will be covered under 100% deputation. ]	<b>PROMOTION:</b> Aviation Security Assistants in Level 2 of the pay matrix Bureau of Civil Aviation Security with three years regular service in the grade rendered thereto on regular basis. <b>DEPUTATION:</b> Officers of the Central Armed Police Forces or State Police Organisations or Union territory Police Organisations: (i) holding analogous post on regular basis in the parent cadre or department; or; (ii) three Years regular service rendered in the pay level 2 in the pay matrix.	Group 'C' Departmental promotion Committee (for considering Promotion) consisting of the following:- 1. Dy. Director General, Bureau of Civil Aviation Security - Chairman 2. Joint Director (Administration) Bureau of Civil Aviation Security -Member 3. Deputy Director, Bureau of Civil Aviation Security - Member.	Not applicable.



## NOTIFICATION

New Delhi, the 13th July, 2017

**G.S.R. 874(E).**—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Bureau of Civil Aviation Security (Ministry of Civil Aviation), Head Constable, Group 'C' Posts, Recruitment Rules 2007, except as respects of things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Senior Aviation Security Assistant in the Bureau of Civil Aviation Security (Ministry of Civil Aviation), namely:-

**1. Short title and commencement.**- (1) These rules may be called the Bureau of Civil Aviation Security (Ministry of Civil Aviation), Senior Aviation Security Assistant, Group 'C' Posts, Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and Level in Pay Matrix.**— The number of said posts, its classification and the level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age limit, other qualifications, etc.**— The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in column (5) to (13) of the said Schedule.

**4. Disqualification.** - No person,-

a) who has entered into or contracted a marriage with a person having a spouse living; or

b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax.** – Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Savings.** – Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for persons belonging to the Scheduled Castes, the Scheduled Tribes, the Ex-Serviceman, the Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of post	Number of post(s)	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Senior Aviation Security Assistant.	44* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level 3 of the pay matrix.	Non-selection.	Not applicable.	Not applicable.

			<p><b>Note 1:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note 2:</b> The maximum age-limit for appointment by deputation including short-term contract shall be not exceeding 56 years, as on the closing date of receipt of applications.</p>	
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[F. No. AV-13029/001/2009-AS]

USHA PADHEE, Jt. Secy.

### अधिसूचना

नई दिल्ली, 13 जुलाई, 2017

सा.का.नि. 875(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, और नागर विमानन सुरक्षा ब्यूरो (नागर विमानन मंत्रालय), स्टाफ कार ड्राइवर (विशेष श्रेणी-I, श्रेणी-II और साधारण श्रेणी) भर्ती नियम, 2001 को अधिकांत करते हुए, जहाँ तक उसका सम्बन्ध स्टाफ कार ड्राइवर (श्रेणी-I) और स्टाफ कार ड्राइवर (श्रेणी-II) के पदों से हैं, नागर विमानन सुरक्षा ब्यूरो (नागर विमानन मंत्रालय) में स्टाफ कार ड्राइवर (श्रेणी-I और श्रेणी-II) पदों पर भर्ती की पद्धति का विनियमन करने के लिये निम्नलिखित नियम बनाते हैं, अर्थात:-

1. संक्षिप्त नाम और प्रारम्भ : (1) इन नियमों का संक्षिप्त नाम नागर विमानन सुरक्षा ब्यूरो (नागर विमानन मंत्रालय) स्टाफ कार ड्राइवर (श्रेणी-I) और स्टाफ कार ड्राइवर (श्रेणी-II) समूह 'ग' पद भर्ती नियम, 2017 है।  
(2) ये राजपत्र में उनके प्रकाशन की तारीख को प्रवृत्त होंगे।
2. पद संख्या, वर्गीकरण और वेतन मेट्रिक्स में स्तर :- उक्त पद की संख्या, उसका वर्गीकरण, और वेतन मेट्रिक्स में स्तर वह होगा, जो इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट हैं।
3. भर्ती की पद्धति, आयु-सीमा, अर्हताएं आदि - उक्त पदों पर भर्ती की पद्धति, आयु सीमा, अर्हताएं और उससे संबंधित अन्य बातें वे होंगी जो उक्त / पूर्वोक्त अनुसूची के स्तंभ (5) से स्तंभ (13) में विनिर्दिष्ट हैं।
4. निरर्हता :- वह व्यक्ति-



6. **Savings.** – Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for persons belonging to the Scheduled Castes or the Scheduled Tribes, the Ex-Serviceman, the Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of post	Number of post(s)	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
(1) Staff Car Driver (Grade-I)	9* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level 5 in the pay matrix.	Non-selection.	Not applicable.	Not applicable.	Not applicable.

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption grades from which promotion or deputation or absorption to be made	If a departmental promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)
Not applicable.	(i) 10% by promotion, failing which by deputation. (ii) 90% by deputation.	<b>Promotion:</b> Staff Car Driver Grade-II in level 4 in the pay matrix having 6 years regular service or a combined service of fifteen years in Grade-II and in Ordinary Grade put together and having passed the Trade Test Scheme. <b>Note:</b> Staff Car Drivers serving in the Bureau of Civil Aviation Security and having fifteen years regular service on the date of commencement of these rules shall be	Group 'C' Department promotion Committee (for considering promotion):- (i) Deputy Director General, Bureau of Civil Aviation Security - Chairman (ii) Under Secretary in the Ministry of Civil Aviation- Member (iii) Deputy Director, Bureau of Civil Aviation Security or equivalent rank- Member (iv) Deputy Director (Administration) Bureau	Not applicable.

		<p>eligible for consideration for appointment to Grade-I subject to passing trade test and being found fit by Departmental Promotion Committee.</p> <p><b>Deputation:</b></p> <p>Officials holding analogous post on regular basis in the parent cadre</p> <p>Or;</p> <p>Head Constable in level in the pay matrix with 0 years regular service from Central Armed Police Force/State Government Police/Union Territory Police having fifteen years regular service with the experience/qualification mentioned below:-</p> <p>(i) Must have a valid driving license for heavy/light motor vehicle with at least 10 years of driving a motor vehicle.</p> <p>(ii) Must be able to read English Numerals and figures.</p> <p>(iii) Must have a thorough knowledge of Traffic Regulations.</p> <p>(iv) Must have a good knowledge of petrol and diesel engine working and be able to locate faults and rectify minor running defects.</p> <p>(v) Must be able to clear car carburetor and plug.</p> <p>(vi) Period of deputation including period of deputation in another ex-cadre post held</p>	<p>of Civil Aviation Security - Member.</p>	
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		<p>immediately preceding this appointment in the same or some other organization /department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation basis shall not be exceeding 56 years as on the closing date of receipt of the application.</p>	
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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
(2) Staff Car Driver (Grade-II), Group 'C' post.	9* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level 4 in the pay matrix.	Non-selection.	Not applicable.	Not applicable.	Not applicable.

(9)	(10)	(11)	(12)	(13)
Not applicable.	(i) 10% by promotion, failing which by deputation. (ii) 90% by deputation.	<p><b>Promotion:</b> Staff Car Driver (Ordinary Grade) having 9 years regular service and having passed the Trade Test Scheme.</p> <p><b>Note:</b> Staff Car Drivers serving in the Bureau of Civil Aviation Security and having nine years regular service on the date of commencement of these rules shall be eligible for consideration for appointment to Grade-II subject to passing trade test and being found fit by Departmental Promotion Committee.</p> <p><b>Deputation:</b> Holding analogous post on regular basis in the parent cadre or department or; Head Constable in level 4 in the pay matrix with 05 years regular service from Central Armed Police Force or State Government Police or Union Territory Police having fifteen years regular service with the experience/qualification mentioned below:-</p> <p>1. Must have a valid driving license for heavy/light motor vehicle with at least 10 years of driving a motor vehicle.</p>	<p>Group 'C' Department promotion Committee (for considering promotion):-</p> <p>(i) Deputy Director General - Chairman</p> <p>(ii) Under Secretary in the Ministry of Civil Aviation-Member</p> <p>(iii) Deputy Director, BCAS, or equivalent rank- Member</p> <p>(iii) Deputy Director (Administration) Bureau of Civil Aviation Security - Member</p>	Not applicable.

		<p>2. Must be able to read English Numerals and figures.</p> <p>3. Must have a thorough knowledge of Traffic regulations.</p> <p>4. Must have a good knowledge of petrol and diesel engine working and be able to locate faults and rectify minor running defects.</p> <p>5. Must be able to clear car carburetor and plug.</p> <p>6. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment on deputation basis shall not be exceeding 56 years as on the closing date of receipt of the application.</p>		
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[F. No. AV-13029/001/2009-AS]

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BIODATA PROFORMA

Post Applied for:

1. Name (in block letters)

2. Address

(i) Permanent address:

(ii) Address for communication:

(iii) Email ID:

(iv) Phone No.

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(v) Mobile No.

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(v) Fax No:

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3. Date of Birth (in Christian

D	D	M	M	Y	Y	Y	Y

Era)

4. Date of retirement under Central/State Government

5. Educational Qualifications

6. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualification/experience required	Qualification/experience possessed by the official
(i) Holding analogous posts on regular basis in the parent cadre or department;	

Contd.. P 1/3





7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Organisation	Post	From	To	Scale of pay and basic pay	Nature of duties.

9. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent.

10. In case the present employment is held on deputation/contract basis please state:

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name and address of the parent office/organization to which you belong

11. Additional details about present employment: Please state whether working under:-

- a) Central Govt.
- b) State Govt.
- c) Union Territory
- d) Central Police Organisation

12. Are you in the Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Pay Level in the pay matrix, Basic Pay and total emoluments per month now drawn.

14. Whether belongs to SC/ST

Contd.. P - 2/3



15. Educational detail (degree upwards)

College / University

16. Any other information regarding suitability the candidate may like to add:

(May use separate sheet if required)

17. Declaration:

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being declared before or after the selection, my candidature /appointment is liable to be cancelled.

Signature of the applicant

Address: \_\_\_\_\_

Place:

Date:

#### CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the official during the last 10 years.

Countersigned

(Employer/Cadre Controlling Authority with Seal)

Place:

Date:

Contd.. P - 3/3

