

MOST IMMEDIATE
ACTIONABLE

By FAX or WAN

Government of India
Ministry of Home Affairs
Directorate General, Sashastra Seema Bal
R. K. Puram, New Delhi – 110 066.

No. 1/SSB/Pers-V/Dep-DE/2014/ 6000 - 08

Dated 15th July, 2017

CIRCULAR

Sub: - Filling up the post of Assistant Director in the Enforcement Directorate in PB-2 Rs.9300-34800/- Grade Pay Rs.5400 (Pre-revised 7th CPC) on deputation basis.

Enforcement Directorate New Delhi vide their Office Memorandum No.A-4/12/2017 dated 07/06/2017 has invited nominations for filling up the post of Assistant Director on deputation basis. Copy of OM has been uploaded in SSB website as well as SSB portal in the WAN.

2. Competent Authority has approved that applications of eligible and willing Section Officers, Circle Organisers, FOs(G), Accounts Officers & APOs alongwith bio-data/service particulars in prescribed format as Annexure-"A", DE/Vigilance clearance certificate, Integrity certificate, Major/Minor penalty statement during last 10 years and attested copies of APARs for the last 05 years may be sent to this office by **25/07/2017** through respective IsG.

3. Applications received directly will not be entertained. Interested officers/officials may download the circular and application Form from SSB website/SSB portal.

(P. C. Chinhara)
Assistant Director (Pers-V)

To

1. IsG Frontier Hqrs. Patna, Lucknow, Silliguri, Guwahati, Ranikhet, Tezpur & Director, SSB, Academy Srinagar.
2. DisG SHQs Almora, Lakhimpur Kheri, Gorakhpur, Purnia, Muzaffarpur, Ranidanga, Gangtok, New Jalpaiguri, Kokrajhar, Bezparar, Bomdila, Rangia, Betiah, Pilibhit, Spl Ops SHQ Bhilai & Srinagar(J&K), DisG TCs, SSB Salonibari & MTC Shimla, RTCs - Alwar, Gorakhpur, Bhopal & CI & JW Gwaldam.

Copy to: -

1. PS to DIG (Trg), FHQ., New Delhi with the request to forward nominations of above mentioned rank in respect of the Training Centres located in H. P. & Alwar please.
2. The Assistant Director (CC) FHQ. SSB alongwith Circular with the request to upload the same in SSB website and SSB portal in the WAN.
3. The Assistant Directors(Spl OPS / Pers-I & III), FHQ for information please.
4. The Incharge, EDP Cell – with the request to send the following message to all Section Officers, Circle Organisers, FOs(G), Accounts Officers & APOs. "For deputation to Enforcement Directorate, please visit SSB website– Human Resource – Employees Deputation." Facilities for applying deputation is also available in 'MySSB' Mobile App. Interested officers/officials may apply through it".
5. Shri Gautam Basak, Insp(Min), FHQ alongwith a copy of OM dated 07/06/2017 to upload the same in mobile App "MySSB" & e-DAS.
6. Notice Board

(P. C. Chinhara)
Assistant Director (Pers-V)





3369/DIG/Per
15.6.17
2377 ADG
14-10-17
4500

प्रवर्तन निदेशालय

भारत सरकार

छठा तल, लोक नायक भवन,
खान मार्केट, नई दिल्ली-110 003

ENFORCEMENT DIRECTORATE

Government of India

6th Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110 003

Tel. : 24693577 Fax : 24631847

Sh. Raj Kumar
7762
16/06/17

F.No. A-4/12 /2017

Dated: 07 .06.2017

OFFICE MEMORANDUM

Sub:- Filling up the post of Assistant Director in the Enforcement Directorate in PB-2 Rs. 9,300-34,800/- Grade Pay Rs.5400 (Pre-revised 7th CPC) on deputation basis-reg.

It is proposed to fill up the posts of Assistant Director in the Grade pay of Rs. 5400/- in Pay Band-2 (Rs. 9300-34800) (Pre-revised 7th CPC) on deputation basis in this Directorate of Enforcement at Delhi, Mumbai, Chennai, Kolkatta, Jaipur, Surat, Bhubaneswar, Chandigarh, Lucknow, Jalandhar, Srinagar, Bangalore, Cochin, Hyderabad, Guwahati, Ahmedabad, Goa, Madurai, Calicut, Raipur, Indore, Nagpur, Dehradun, Jammu, Shimla, Allahabad, Ranchi, and Vishakhapatnam.

2. In terms of the Recruitment Rules, the following categories of officers are eligible:-

The Officers of Central Services or Central Bureau of Investigation or State Police Organizations or Reserve Bank of India or Public Sector Banks are eligible for appointment to the post of Assistant Director of Enforcement on deputation basis:-

(A)(i) Holding analogous posts on regular basis in the parent cadre or department; or

(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in PB-2 of Rs.9300-34800 plus Grade Pay of Rs.4800 (Pre-revised 7th CPC) for officers of Central Services or for other officers from State Government /CBI/Police organizations/ RBI/ Public Sector Banks with three years regular service drawing equivalent pay in the parent cadre or Department; and

(B)(i) Having experience of at least 3 years in the field of Legal work, Intelligence, Investigation work and adjudication or prosecution relating to fiscal/ criminal laws: or

(ii) Possessing investigative experience of 3 years in Banking or Accounts or Audit.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

Similarly deputationists shall not be eligible for consideration for appointment by promotion.

DIG(Per)

AD(PV)

14/06

3258

14/6/17

(Period of deputation (Including Short Term Contract)including period of deputation (Including Short-Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization / Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (Including Short term Contract) shall not be exceeding 56 years as on the closing date of receipt of applications).

Note; For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006/ the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

3. The Pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M.No. 6/8/2009-Estt (Pay-II) dated 17th June, 2010 as amended from time to time. Besides the officers working in Directorate of Enforcement at the level of Assistant Director are currently entitled for Special Incentive Allowance @ 25% of Basic + Grade Pay + DA. (Pre-revised 7th CPC).

4. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forward in the proforma annexed so as to reach the Joint Director (Admn.), Directorate of Enforcement, 6th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110003. The advertisement can also be seen on the website of Directorate of Enforcement www.enforcementdirectorate.gov.in

5. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Bio data
- (ii) Complete and up-to-date C.R. dossier for the last five years upto 2015-2016 or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

7. Incomplete applications or applications not received through proper channel may not be considered. ***This is an open vacancy circular. The complete applications received by 30th of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.***

8. A check list of documents to be attached with the application may also be sent (proforma enclosed).



(Rahul Rajput)
Joint Director (Admn.)

Copy to:-

1. The Chief Secretary, Andhra Pradesh (Hyderabad) /Arunachal Pradesh(Itanagar) /Assam (Guwahati) /Bihar (Patna) /Chhattisgarh (Raipur)/ Chandigarh/Goa (panaji)/Gujarat (Ahmedabad) /Haryana (Chandigarh) /Himachal Pradesh (Shimla) /Jammu & Kashmir (Srinagar) /Jharkhand (Ranchi) / Karnataka (Bangalore) /Kerala (Thiurvanathapuram) /Madhya Pradesh (Bhopal) /Maharashtra (Mumbai) /Manipur (Imphal) /Meghalaya (Shillong) /Mizoram (Aizawl) / Nagaland (Kohima) /Orrissa (Bhubaneswar) /Punjab (Chandigarh) /Rajasthan (Jaipur) /Sikkim (Gangtok) /Tamilnadu (Chennai) /Tripura (Agartala) /Uttar Pradesh (Lucknow) / Uttarakhand (Dehradun) / West Bengal (Kolkata)/ Delhi.
2. The Director General of Police, State Police Hqrs. Maharashtra(Mumbai) / West Bengal(Kolkata) /Tamilnadu (Chennai) /Kerala(Trivandrum) /Andhra Pradesh(Hyderabad) /Karnataka(Bangalore) /Uttar Pradesh(Lucknow) /Rajasthan(Jaipur) /Gujarat(Ahmedabad) /Madhya Pradesh (Bhopal) /Jammu & Kashmir(Srinagar) /Assam (Guwahati) /Orissa(Bhubaneshwar) / Chhatisgarh (Raipur) / Haryana (Chandigarh) / Punjab (Chandigarh) /Himachal Pradesh (Shimla) / Uttarakhand (Dehradun) / Jharkhand (Ranchi) /Bihar(Patna), Nagaland (Kohima) /Meghalaya(Shillong) /Manipur(Imphal) /Tripura(Agartala) /Mizoram(Aizawl)/ Sikkim(Gangtok)/ Arunachal Pradesh (Itanagar).
3. The Commissioner of Police, I.P. Estate, New Delhi/Kolkata/Mumbai/Chennai.
4. The DGPs/Directors BSF,CRPF, IB, RAW, CBI, NCB, CISF, ITBP, RPF, SSB etc.
5. The Joint Secretary(Admn.), Ministry of Home Affairs, North Block, New Delhi.
6. The Chairman, Central Board of Direct Taxes, North Block, New Delhi.
7. The Chairman, Central Board of Excise & Customs, North Block, New Delhi.
8. The Member (Personnel), C.B.D.T., North Block, New Delhi.



APPLICATION FOR THE POST OF ASSISTANT DIRECTOR

1. NAME (IN BLOCK LETTERS)

2. DATE OF BIRTH

3. DATE OF RETIREMENT UNDER
CENTRAL / STATE GOVERNMENT
RULES

4. POST HELD AT PRESENT IN THE PARENT
DEPARTMENT AND GRADE PAY OF POST

5. PRESENT GRADE PAY AND PAY BAND _____

6. WHETHER THE PRESENT GRADE IS GRANTED _____
BY WAY OF MACP OR REGULAR PROMOTION

7. DATE OF REGULAR APPOINTMENT TO _____
THE PRESENT POST

8. IN CASE THE PRESENT EMPLOYMENTS IS _____
HELD ON DEPUTATION / CONTRACT BASIS
PLEASE STATE.
(a) The date of initial appointment :
(b) Period of appointment on :
Deputation / contract :
(C) Name & Address of the parent Office :
/organization to which you belong

9. Additional details about present :
Employment :
Please state whether working under
(indicate the name of your employer
Against the relevant column.
(a) Central Govt. :
(b) State Govt. :
(c) Autonomous Organization :
(d) Government Undertaking :
(e) Universities :
(f) Others :

10. EDUCATIONAL QUALIFICATION _____

11. CHOICE OF STATIONS FOR POSTING _____

12. COMPLETE ADDRESS OF CADRE CONTROLLING AUTHORITY _____

13. WHETHER SC/ST/OBC _____

14. ANY OTHER RELEVANT _____

15. INFORMATION SERVICE PARTICULARS (IN REVERSE CHORONOLOGICAL ORDER SINCE JOINING SERVICE)

S.NO.	POST HELD & PAY BAND	FROM	TO	BRIEF DESCRIPTION OF DUTIES AND NATURE OF WORK

{Copies of promotion orders indicating the pay scales shall also be attached. Applications without copies of order will not be considered.}

16. EXPERIENCE IN THE FIELD OF INTELIGENCE COLLECTION AND INVESTIGATION.

DATED:

SIGNATURE OF THE APPLICANT



Part – B

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

16	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
17.(a) (i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b) (i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certified	Yes/No

Date: Signature _____

Name:

Designation:
(With stamp)



Check list of documents to be attached

(Please tick)

1.	Application prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date C.R. dossier for the last five years up to 2015-16 or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No. report certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre clearance from cadre Controlling/appointing Authority (if applicable)	

Date: Signature of the forwarding authority

(With stamp)

